

Wanborough Primary School PTA

Minutes of the AGM held

On Monday 10th October 2011

Attendees: Heather Bourne, Lorna Davies, Andy Drury, Franky Fatica, Beth Goddard, Robin Gould, Claire Griffiths, Rachel Griffiths, Adrian Hannay, Jenny Hughes, Rob Jackson, Sally Jamie, Justina Lewis, Ed Lott, Sean Pearson, Dom Staples, Tracy Vernon & Karen Walker.

Apologies: Tracey Brant (parent consultation)

Discussion:

Please refer to attached document titled 'Wanborough Primary School PTA Annual General Meeting Monday 10th October 2011'

Actions:

- **Election of Next Year's Committee** nominated by Adrian Hannay and seconded by Heather Bourne, as the following, Franky Fatica (Chair), Beth Goddard (Vice Chair), Jenny Hughes (Treasurer), Andrew Drury (Head), Justina Lewis (Secretary), Tracey Brant (teacher), Heather Bourne, Claire Griffiths, Rachel Griffiths, Robin Gould, Karen Walker, Sally Jamie, Tracy Vernon, Dom Staples & Ed Lott.
- **Election of Auditor** – Shelia Bryant nominated by Adrian Hannay and Heather Bourne. **Action** - will check with Shelia that she is prepared to do this.

Committee Meeting Discussion:

Adrian made the following personal thank you's:

- Mark Woodman for all he does
- Martin and Pam Hook for the Quiz Night
- Heather for all her support and organisation as Vice Chair for so many years
- Shelia Bryant
- Claire Griffiths & Justina Lewis for the Spring Ball
- Beth Goddard for posters, leaflets & quality advertising
- All members of the PTA
- All parents/teachers who have supported events and helped out
- Special thanks to Jenny Hughes who is looking to step down as Treasurer

Future Events:

- **KS1 Disco** – To be held on 11th November 2011 and all plans in place. **Action** – Justina & Rachel to do stock check of shed and purchase drinks and food. Agreed that Justina, Heather and Sally would cook sausages this year.
- **Christmas Bazaar** – To be held on 9th December and more details to follow
- **Quiz Night** – To be agreed
- **Ladies Pamper Night** – Claire Griffiths & Justina Lewis confirmed to be held on 1st December in the school hall and more details to follow after half term.
- **Circus** – Franky will look into the possibility of the Circus which took place at Aldbourne back in September taking place at our school next year – more details to follow.
- **Summer Fete** – Date agreed for Saturday 30th June 2012. Fete committee to be agreed and set up at next meeting.

Teachers Request For Money:

- Andy explained he is holding back on providing us with the school's 'shopping list' as they have just completed a School Improvement Plan which will highlight all the things the school would like to have. More to follow on this at next months meeting.
- It was suggested that we consider looking to involve the big companies around Swindon to help with any funding they can support. **Action** - Franky has a contact at Intel and will contact them to discuss sponsorship of ICT equipment.

School Uniform:

Heather to arrange and communicate.

AOB

- **Alcohol License** – Justina agreed to take this part of the Treasurer's role on from now on.
- **Signatories** – It was agreed they would be Andy Drury, Franky Fatica, Justina Lewis and Jenny Hughes.
- **Treasurer Assistance** – Lorna Davies very kindly agreed to assist Jenny with some of the tasks involved with this role, until a new Treasurer can be found. **Thank you Lorna!**

Last but by no means least, can we say a big **THANK YOU and GOOD-BYE** to Adrian Hannay who has been on the PTA for the last 6 years and is now stepping down. You have done a superb job and shown a great deal of dedication to the school.

NEXT PTA MEETING WILL BE ON MONDAY 7TH NOVEMBER AT 7:30PM AT SCHOOL.