

Wanborough Primary School PTA

Minutes of Meeting Held

Monday 7 November 2011

Attendees: Franky Fatica (FF), Beth Goddard (BG), Claire Griffiths (CG), Rachel Griffiths (Rachel G), Robin Gould (Robin G), Karen Walker (KW), Sally Jamie (SJ), Tracy Vernon (TV), Ed Lott (EL) & Lorna Davies (LD).

Apologies: Jenny Hughes (JH), Andrew Drury (AD), Justina Lewis (JL), Tracey Brant (TB), Heather Bourne (HB) & Dom Staples (DS).

Treasurer's Report

Nationwide donation now showing. £2,200 in payments have gone out as agreed at 06/06/11 meeting including: £1,400 KS1 reading books, Thorpe Park coach, O2 coach, IOW coach and Spanish dictionaries. Outstanding payment to make to Numicon of £1,201.25, FF has invoice.

Action:

KW - to investigate if teachers wish to keep Spanish dictionaries or whether we could resell on Amazon and put money towards new French dictionaries.

Review of Current Events

KS1 Disco – Friday 11 November

Helping on the night: Robin G, Rachel G, TV & BG. Mrs. Clegg, Mrs. Jardim & Miss Shaw running kitchen. Sausages will be cooked at home by JL, SJ and HB, deliver to school for 6pm on the night. BG & Rachel G to do Booker run. Rachel G to buy alcohol from Sainsbury's, including wine and cider. Agreed will set up bar in Yr 4 classroom from 5.30pm.

Actions:

RG - to check if there are any glow bangles left to sell.

BG - to speak with Mrs. Brady re: use of kitchen.

BG - to send bar price list to FF.

BG - to supply signage including bar price list.

JL - to sort and confirm alcohol license.

Ladies' Night

JL & CG have decided to cancel, can't fix suitable date with school for hall and stallholders. Don't want to pay costs of using Village Hall instead. Will look to rearrange for Feb 2012.

Gents' Night

Options discussed included: Karting, curry night, race night, beer & wine tasting. Also looking to arrange for Feb/Mar 2012.

Happy's Circus

FF has provisionally booked for Sat 13 Oct 2012 and has sent paperwork and Albourne PTA breakdown of costs to PTA to review; they made circa £2k profit. Happy's set up tent and show, we provide refreshments for sale etc. Capacity is 400-600, need to sell minimum 400 tickets. Gates can open two hours before show starts. Happy's are not currently booked to be in this area again at that time, so good for local sales. Advertise at school and in village, then to other local schools.

Actions:

Robin G - to check minimum requirements i.e. check width of gates for access and slope down to playing field. Once confirmed, FF to secure booking and make deposit.

FF - to find out if show can start at 5pm to cater for younger children.

Quiz Night

4 February 2012. Will be run this year by Phil Bonnetti, Ian Walding and Adrian Hannay. Looking to provide fresh, shorter format.

Spring/Summer Ball

Was held May this year. JL & CG to discuss venue and date and will organise themselves again.

Action:

JL & CG - to confirm date at next meeting.

Summer Fete & Raffle

Date 30 June 2012, tbc. Fete sub-committee to be agreed at next meeting. Need to book entertainment asap. LD suggested Jake the Juggler. Also suggested was Neil from Wild Inspired who currently runs Forest Club at school.

Action:

FF - to email all those not in attendance tonight to ask whether they want to be on sub-committee.

Discussions:

Joint Calendar

Discussed value of developing calendar containing all relevant dates including school terms, school events, PTA events and village events to help with planning.

Action:

BG - to contact Mark Woodman and Tessa Lanstein re: wanborough.info and village events.

PTA Meetings

FF would like to vary venues. Discussed advertising next meeting dates and venues in newsletter in case any parents want to attend. Need to review PTA email group again.

Action:

FF - to speak with AD to see if it's an issue for staff to attend meetings not held at school.

BG - to speak to MW to add LD and EL email addresses.

PTA Awareness

FF raised point that some families don't get involved school activities and PTA fundraising events. Discussion around how to raise PTA profile and publicise how much is raised each year and why the funds are so crucial to the success of the school in general.

Ideas included Parents' Newsletter in monthly format, possibly to include joint calendar as discussed above, to add value. Also to include current fundraising goals, money raised at events, publicise PTA meetings more clearly and invite parents to attend with the aim of attracting new ideas and enlisting more help for events. Also a vehicle for saying thanks for support.

Also discussed was possibility of including list of PTA contacts for each year group, to make PTA more approachable, as all years covered with current PTA parents.

Any Other Business:

Paintathon

FF raised idea of 'Paintathon' and has explored with Intel who have a Community Fund. They arrange voluntary activities for their staff and have already done some work in Liden Primary School. Their community team have agreed, in principle, to supply paint and volunteers to repaint areas of the school, including green main corridor.

Action:

FF – to confirm details and bring to next meeting.

ICT Fund

FF picked up on previous discussion regarding investing in future ICT requirements at the school. Should PTA look to put by funds of perhaps £500 per year to help towards new ICT equipment in three years' time?

Action:

FF - to discuss with AD for more detail and bring back to next meeting.