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Wanborough Primary School  
The Beanlands  
Wanborough  
Swindon, Wiltshire  
SN4 0EJ

18<sup>th</sup> March 2011

Dear Parents

### School Dinners

- Dinners must be **booked and paid for** on the Monday of the **previous** week, using the attached order form (also available from the school office or via the website).
- Please send payment in with your child to hand to their class teacher on the **Monday**, paying for the days they are to have lunch the following week and attaching an order form with their choice of food. Preferable method of payment is cheque made payable to Wanborough Primary School. If you send cash please ensure you send the **correct amount** as we do not always have the petty cash available to issue change.
- Children who are entitled to receive Free School Meals should also complete an order form which should be sent to the office on the Monday showing food choices for the following week.
- You can book meals on a weekly or termly basis.
- If dinners are not booked they may **not** be taken and parents will get a phone call asking that they bring a packed lunch in for their child.
- If your child is ill on a day a meal is to be taken, please telephone the school office **by 9.00am** and we can credit your account.
- It would help if you can remind your child each morning whether they will be eating a packed lunch, hot dinner or jacket potato – a list will also be available in school for the children to look at if they forget.
- Copies of further menus, order forms etc are available from the school office or to download from our website.
- Dinners are currently £2.10 per day.

