

WANBOROUGH PRIMARY SCHOOL

MINUTES OF THE FULL GOVERNING BODY HELD ON WEDNESDAY MARCH 19TH 2008

Present: Martin Hook (Chair) (MHk)

Chris Davis (Head) (CD)

Simon James (SJ)

Jon Raymond (JRay)

Diane Rendell (DR)

William Suter (BS)

Marion Warren (MW)

Ian Guthrie (IG)

Paul Radley (PR)

Linda Young (LY)

Michele Howard (MH)

By Invitation: Amanda Willis (Deputy Head) (AW)

Alison Sinclair (Clerk) (AS)

Apologies: Anne Booth (AB)

Gillian Clegg (GC)

Jean Robson (JR)

Attachments: Curriculum Committee minutes from 04/02/08

Staffing Committee minutes from 25/02/08

Finance Committee minutes from 30/01/08

Virtual Workshop: The Corporate manslaughter Act 2007 NHS Primary Care Trusts

Sustainability at Wanborough Primary School

Scheme of Delegation

Governors' Budget Monitoring Report

Three Year Financial Budget

Meeting commenced at 7.00pm

1. Apologies

Apologies were accepted from JR, AB and GC

2. Approval of Minutes from 30th January 2008

Minutes were approved and signed by the chair (MHk).

3. Matters Arising from Previous Minutes

See Agenda Item 3

4. Head Teacher's Report

(No attached report)

The Spanish Link: CD spent four days in Spain with Liz Bowie visiting the school. Puente Genil is based in a small town and has 200 pupils. It has a very diverse mix of pupils, very similar to Wanborough Primary. Although it is a Primary School, Puente Genil has pupils as young as three, admitted in a voluntary system by parents.

The Spanish School system is different to the English: the Head teacher is elected every four years by the staff; the current Head has been there twelve years. They also have a system of credits for teachers which they gain through attendance at training courses, which are held in the evenings, and through their length of teaching experience. They can use these credits to gain promotions and jobs in other schools.

At the moment, the exchange is part of a four way link between ourselves, Wroughton Juniors and two Spanish schools. There is a blog being put together for the four schools, which will be available to pupils, parents and staff. This will allow the schools to exchange work as well as ideas and communication.

There is the possibility of pen pals, but nothing has been arranged. However, the opportunity of an exchange at the end of next year is hopeful. Pupils would stay as a group in a hostel rather than staying with families. Funding is available through the British Council.

SEN: There has been no increase in numbers on the register. There are twenty-six on the list and four on statements. The school is requesting funding for up to nine pupils during the remainder of this year. It was noted that pupils' needs are being identified earlier than before and the school provides a wealth of activities to support these pupils.

5. Corporate Manslaughter

(See the attachment)

6th April 2008, the Act comes into force.

Until now there has been a hole in the system, so that boards who are making the decisions that may ultimately lead to disaster, cannot be touched. Now they can be found criminally negligent.

This will affect the governing body because it will be seen as the board of the school (a public company). The Head can be prosecuted, but individual members of the governing body can't be. The governing body would be fined – unlimited fine and there is no way of insuring against the fine. The LA would also be fined.

The best way to cover the governing body is to have evidence of insurance policies for all the clubs using any of the school facilities. By having this information it will show that we are taking precautions to keep people safe. An idea is to take a photocopy of all insurance and training qualifications every year to make sure everything is up to date.

The School will need to ask people not to use the climbing frames out of school time; we will also need to secure the gates around the school to prevent anyone coming in when the school is closed because the school will still be liable to prosecution if anything happens.

The Premises committee will look into this more.

6. Sustainability

(See attachment)

It is great that the Eco Club is so involved; jobs will be allocated for future changes at the meeting on 31st March.

Although the wind turbine seemed like a good idea, it was felt that solar panels and recycling rain water would be easier. It would allow pupils to monitor energy increasing understanding as well as benefiting the school financially as it will be possible to return the energy to the grid.

A copy of the plan will go on the website and on to the governors' board

The Governing body is happy with the route the school is taking with Sustainability.

Action: Governors to consider the list of future changes and report back to the school's admin team before 31st March, so an official plan can be put together. **All**

7. Scheme of Delegation

Everything has now been completed. The dashes (/) symbolize the changes made.

Action: Committees should look and check their sections of the document and bring back any thoughts to the next meeting. **Committees**

8. ICT

The school needs a long term vision. There is a meeting with the new technician to create an action plan and discuss financial implication.

This will be included in the School Improvement Plan, for the next meeting.

9. Committee Reports

(see attachments)

Staffing Committee –met on 25/02/08

Item 5: This is now in the process, the school is helping in the search for new jobs to redeploy staff.

Amy Cole has taken over all of the roles from Susan who is taking maternity leave. This will have budget implications but they are being worked in to the next budget.

Curriculum Committee – met 04/02/08

Item 5, SEN: This SEN policy being revised to be accessible for parents and governors for the next FBG meeting.

Premises Committee – no minutes

See Item 6.

Finance Committee – met on 30/01/08

(See attached budget information)

There is still a bit more income expected to cover the rest of the costs.

The draft three year budget is still moveable. Next year needs to be looked at carefully, this is mostly due to the drop in pupil numbers, which seems to be expected to continue to drop.

The school is trying to reduce costs without redundancies, but at the moment redundancies are still a possibility.

10. Report on any Training

– ***Reaching for the Stars: Thursday 7th February 7pm – 9pm (MW)***

This was really interesting.

Senior leadership are discussing the audit tools.

Class standards will monitored by individual class teachers.

All information on this will go through the Curriculum Committee.

11. Correspondence

None

12. AOB

Congratulations for the St. Patrick's Day lunch and the Easter Service.

Fencing for the school perimeter is coming. It should be possible to get a few repairs done at the same time.

Parent Election: Information will be sent out to the parents describing what will be expected of them as a Governor.

After SATs: The Year 6s will have an alternative curriculum; this will involve creative activities and sports.

May 9th is the Performing Arts Evening

13. Next Meetings:

FGB Meeting: Wednesday 14th May 2008, 7.00pm at Wanborough Primary School

Meetings held at the Oakfield Campus

- Employment Law for Governors: Wednesday 26th March, 7pm-9pm

- Child Protection: Wednesday 26th March, 10am – 12noon

- Mathematics and Numeracy in Primary Schools: Tuesday 1st April 2008, 7pm - 9pm

- English and Literacy in Primary Schools: Thursday 3rd April 2008, 10am – 12 noon

Items for the next FGB Agenda

SIP

ICT Strategy

Training Attendance

Action: check skills and qualifications of governors and forward to MHk to consider developmental needs in the future AS

Action Points

6.	Governors to consider the list of future changes in plans for sustainability and report back to schools admin team before 31st March, so an official plan can be put together.	All
7.	Scheme of Delegation - Committees should look and check their sections of the document and bring back any thoughts to the next meeting.	Committees
	Check skills and qualification of governors and forward to MHk	AS

Signed: _____ . Date: _____ .